

memo

Sam Houston State University

To: Dr. Kenneth Hedrickson, Dean of Graduate Studies
From: Dr. Robin Johnson, Graduate Advisor Mass Communication Department
CC: Dr. Jean Bodon; Dr. Brian Miller, Dr. Ronald Shields
Date: January 18, 2018
Re: Request for Academic Credit for Work Experience for [REDACTED]



APPROVED

Comments: I am writing to request that a graduate student be granted Academic Credit for Work Experience in accordance with Academic Policy Statement 860904. Attached you will find the student's request and work experience resume along with an examination conducted by the department acknowledging that the student has the requisite work experience for the course in which the work experience closely adheres. The student is requesting 3 credit hours for work experience, which falls within the parameters of a 36-hour graduate degree according to the policy statement. The department supports the student's request. Please let me know if I can address any questions or concerns you may have, and thank you for taking the time to consider the request.

Miller, Brian

From: Johnson, Robin
Sent: Friday, January 5, 2018 10:30 AM
To: Miller, Brian; Shields, Ronald
Cc: Bodon, Jean Richard
Subject: Academic Credit for Work Experience Request
Attachments: [REDACTED] Examination_AcademicCredit_WorkExperience.docx

Dean Shields,

The Mass Communication Department is requesting that one of its graduate students, [REDACTED] be awarded 3 credit hours for work experience that would fulfill the required course MCOM 6330 Digital Editing.

Academic Policy Statement 860904 establishes three guidelines for the awarding of academic credit for work experience:

1. An examination of the students' work experience that is written, oral or both.
2. The department or school shall make the request
3. The total credit hours for work experience will be minimal in their relationship to the total hours required to the degree.

I have attached a record of the examination conducted by the department, and the 3 requested credit hours are minimal to the total hours of 36 required for the degree.

According to the policy statement, "The department/school chair will forward the departmental recommendation to the college dean for approval who will review the recommendation and forward it with his/her recommendation to the Provost and Vice President for Academic Affairs. The final decision for approval will rest with the Provost and Vice President for Academic Affairs."

Thank you for your attention to this request, and please let me know if I can answer any questions you may have.

Sincerely,

Robin Johnson, Ph.D.
Associate Professor
Graduate program advisor
Department of Mass Communication
Sam Houston State University
robin.johnson@shsu.edu; 936-294-1499

Examination for Academic Credit for Work Experience

Academic Policy Statement 860904 establishes guidelines for awarding of academic credit for work experience.

According to the policy, "students requesting credit for work experience will be given an appropriate examination relative to the work experience."

The following examination assesses the student's request, professional resume and digital portfolio to determine if they demonstrate the skills necessary to complete the requirements of the course MCOM 6330 Digital Editing.

Student: [REDACTED]

SID: [REDACTED]

Student Digital Media Portfolio:

[https://www.youtube.com/\[REDACTED\]](https://www.youtube.com/[REDACTED])

Student Request: Pages 2-3

Student Resume: Pages 4-6

Examination grade: A

Comments: Upon analyzing the student's letter, resume, and portfolio, and also based on my previous experience as his instructor in several courses that involved editing, I can confidently say that [REDACTED] possesses the knowledge and skills required to fulfill the requirements of MCOM 6330 Digital Editing. His portfolio clearly shows his ability to successfully edit for multiple media (film, TV, web), he also possesses a great sense of timing, rhythm, and pace for cutting short narrative films, TV commercials, music videos, and of course, sports broadcast. It is very clear that [REDACTED] is proficient in using professional editing software, which can be seen by the use of sophisticated effects, keying, and transitions in his work. His portfolio is professional and strong, his resume and letter prove that he possesses and uses the adequate jargon for the area, and they also clearly show his trajectory as an editor. Therefore, I approve his request to receive credit for MCOM 6330 based on his previous work and study experience.

Examiner: Elisa Herrmann, Assistant Professor Mass Communication Department

Elisa Herrmann Signature

01/05/2018 Date of Examination

Work experience for class credit proposal request

I am [REDACTED] I am a graduate student in the Digital Media Production MA Program at Sam Houston State University. I finished my third semester this fall. I began the program in Fall 2016, and I have 9 credit hours left in my degree plan. My goal is to complete my degree by May 2018 within the span of four semesters. Upon acceptance to the program, only two courses relating to my degree plan were available. I took each of those and maintained a 4.0. I took on three courses this spring, while working full time at [REDACTED], and maintained the same GPA. I am writing this letter in the hope that my work experience with [REDACTED] [REDACTED] will be sufficient to take on the place of the required digital editing course (MCOM 6330).

I worked as a Videographer for [REDACTED]. I shot and edited weddings, quinceaneras, and social gatherings. I worked with [REDACTED] as an [REDACTED]. I crafted [REDACTED], alongside [REDACTED], with features from [REDACTED] and [REDACTED]. I served as the [REDACTED] [REDACTED] and as the director for [REDACTED] show.

Over the past year, I have worked as a [REDACTED] and currently a [REDACTED]. As a [REDACTED], I received footage from broadcast trucks at each sporting event. I would then record that footage in [REDACTED] and edit it for distribution. I was responsible for editing a one-minute mini melt and full regional melt of highlights for each game that aired during my shift.

While working as a [REDACTED] I was responsible for product placement during live games. I would grab a wide, medium, and tight shot of the arena before and during a

game, and key out any obstacles that were subject to change. I would then place a sponsor's logo on the arena and monitor it throughout the game. I would constantly update the screen grabs, keying out elements as the game progressed.

I currently work as a [REDACTED]. I am responsible for any broadcasted material on the network during my shift. My responsibilities range from running live events to editing down lists of previously recorded footage. In this position I use a program called [REDACTED] to run and edit programming. One of my primary responsibilities is list setup in which I have to cut down programming to fit its scheduled block. If a game runs for three hours, then I would be responsible for removing segments that lack scoring to fit the scheduled block. I have to cut into scoring segments, killing the time leading up any scoring. Essentially I'm shaving down clips and preserving the most important moments in a show or game to time out our broadcast list.

In conclusion, while working at [REDACTED] I have edited professional games for nationwide distribution in [REDACTED]. I have used keying to advertise teams sponsors during live events, in [REDACTED] software. I edit and cut down clips to fit our broadcast schedule in [REDACTED] each day. I have attached my professional resume and a digital media portfolio demonstrating my digital editing skills. I believe my cumulative work experience editing digital media justifies substituting it for MCOM 6330 Digital Editing.